

LUDLOW COUNCIL MEETING
MINUTES

June 14, 2018

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Bill Whiteley, Jordan Scheid, Josh Boone, Matt Williams, and John Gaiser. (Tom Amann was absent.)

ALSO ATTENDING: City Attorney Fred Johnson, City Administrator Elishia Chamberlain, City Clerk Laurie Sparks, Deputy Fire Chief Mike Steward, Public Works Project Manager Patrick Walkenhorst, Code Enforcement Officer Tom Garner, and Police Chief Scott Smith

Motion by Mr. Boone, second by Mr. Williams, to approve the minutes from the meetings on May 10, 2018 and May 24, 2018. Following a voice vote, motion carried: all ayes.

STAFF REPORTS

Fire Department

Deputy Chief Steward discussed Chief Dreyer's report that was submitted to Council.

Public Works

Mr. Walkenhorst discussed the status of the Municipal Lot project, which is in the final stages and should be completed in less than a month.

Code Enforcement

Mr. Garner discussed the status of CEB cases and rental licenses. There has been a drop in the amount of rental properties in the city over the past several years.

Police Department

Chief Smith advised that only two people attended the open house on May 30, 2018, hosted by the police department. Chief Smith encouraged people to contact the police department if they have an issue. There have been several vehicle break ins over the past few weeks and Chief Smith reminded everyone to lock their vehicles and to not leave valuable items inside. Recently, Villa Hills and Cincinnati Police requested assistance from the Ludlow Police K-9 unit (Oakley) to serve a search warrant and the agencies worked well together. Mayor Wynn advised that the City received a letter from the Villa Hills Police Chief thanking the Ludlow Police Department, especially Lt. Bart Beck and Oakley, for their assistance. Mayor Wynn congratulated Lt. Beck and Oakley.

MAYOR'S REPORT

Mayor Wynn recently attended a meeting at Planning Development Services of Kenton County (PDS) regarding a review of the land map changes for Direction 2030. Mayor Wynn thanked the Civic Club for organizing the Memorial Day Parade and thanked those who

participated. Mayor Wynn requested that Council review the update report from Catalytic Fund that was distributed at the meeting.

COUNCIL WORK GROUP REPORTS

Finance—Mr. Boone advised that he and Mr. Amann met last month to review the April bank statements and everything appeared to be in order. They will meet next week to review the May bank statements.

Public Works—No report.

Safety—Mr. Whiteley advised that they plan to meet with Chief Dreyer soon.

CITY ADMINISTRATIVE OFFICER'S REPORT

Ms. Chamberlain will be at the Purple People Bridge on Friday to assist with setting up the NKY Picnic Table Project picnic; Ludlow Schools created a picnic table as part of the project. Discussion on storm water issues with Sanitation District No. 1. Discussion on the fiscal year-end record retention review. Ms. Chamberlain requested that Council review the proposed land use map changes as part of Direction 2030 and email her with any comments. Ms. Chamberlain thanked Ms. Sparks and Amie Gosser for getting the financials prepared and posted on the City's website. There will be no need for a budget amendment. Ms. Chamberlain advised that she is working on compiling a breakdown of all expenses for the Municipal Lot project.

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

None

UNFINISHED BUSINESS

Second Reading of Ordinance 2018-3

Motion by Mr. Scheid, second by Mr. Boone, to call up Ordinance 2018-3 *An Ordinance Setting the Budget for the Fiscal Year July 1, 2018 Through June 30, 2019 for the City of Ludlow Calling for Revenue of \$4,162,990.00 and Expenditures of \$4,135,866.00* for a second reading. Following a second reading by Mr. Johnson and a roll call vote, motion carried: four ayes (Mr. Whiteley, Mr. Scheid, Mr. Boone, Mr. Williams) and one nay (Mr. Gaiser).

NEW BUSINESS

First Reading of Ordinance 2018-4

Motion by Mr. Williams, second by Mr. Scheid, to introduce Ordinance 2018-4 *An Ordinance Establishing an Urban Design Review Board*. Mr. Johnson completed the first reading of the title and general purpose of the ordinance. Mayor Wynn advised that the ordinance will be discussed at the next caucus meeting.

Resolution 2018-7

Motion by Mr. Boone, second by Mr. Whiteley, to pass Resolution 2018-7 *A Resolution Authorizing the Issuance of 2018 Tax and Revenue Anticipation Notes; Approving a Form of Note; Authorizing Designated Officers to Execute and Deliver the Notes; Authorizing and Directing the Filing of Notice with the State Local Debt Officer; Providing for the Payment and Security of the Notes; Appointing an Paying Agent and Registrar; Creating a*

Sinking Fund; Making Certain Federal Income Tax Covenants in Respect of the Notes; Accepting the Proposal of the Note Purchaser for the Purchase of the Notes; and Repealing Inconsistent Resolutions and Orders. Mr. Johnson read the title of the resolution. Ms. Chamberlain advised that reimbursements for the Municipal Lot project are being held until the project is complete and the project is behind schedule; therefore, the City needs to borrow money to pay bills until the reimbursements are received. Mr. Boone requested a correction to a typo on section 2 of the resolution which should read \$300,000.00. **Following a roll call vote, motion carried: four ayes (Mr. Whiteley, Mr. Scheid, Mr. Boone, Mr. Williams) and one nay (Mr. Gaiser).**

ANNOUNCEMENTS

Mr. Gaiser complimented the police officers doing a good job in Rivers Breeze. Discussion on the need for a traffic study in Rivers Breeze as part of the process to possibly receive funding. Mr. Gaiser advised Mr. Walkenhorst that a tree needs to be trimmed back from a stop sign on Adela Avenue.

Motion by Mr. Whiteley, second by Mr. Boone, to adjourn the meeting at 7:32 p.m. Following a voice vote, motion carried: all ayes.

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Kenneth Wynn, Mayor